

Community Education Program Coordinator Job Announcement

January 2020

Job Title: Community Education Program Coordinator
Status: Full time/Non-Exempt
Reports to: Community Education Program Manager
Location: Rainier Beach Urban Farm and Wetlands



Tilth Alliance works in community with Washington farmers, gardeners and eaters to build a sustainable, healthy and equitable food future. Through our work we endeavor to promote and support the adoption of organic, regenerative, sustainable growing practices by farmers and gardeners throughout Washington; to make the food produced by these farmers and gardeners more accessible; and to inspire people to enjoy growing, cooking, and eating food that is both good for them, for their communities, and for the environment. The primary strategies we employ in this effort are advocacy, education and collaboration. Equity, inclusion and the promotion of a culture of anti-oppression are important outcomes expected of all the work we do.

Position Description:

Tilth Alliance is looking for someone with a passion for a healthy and just food community in Rainier Beach. This position will help to create and coordinate programs at Rainier Beach Urban Farm and Wetlands, and engage with community members of all ages in hands-on education. This position will be part of the Community Education team at Tilth Alliance, which engages Seattle and King County residents in growing food, environmental stewardship, cooking and sharing food.

Responsibilities for this position include outreach and collaboration with the Rainier Beach community to coordinate and deliver programming at Rainier Beach Urban Farm and Wetlands. This will include a mix of program coordination and direct education (classes, workshops, community events, tours, service learning and volunteer opportunities) with youth, adults and families on topics ranging from organic vegetable gardening and wetlands restoration to cooking and food waste prevention.

Responsibilities:

- Develop, coordinate and deliver classes, workshops and community events, and support a variety of activities for community members of all ages, related to gardening, farming, environmental stewardship, cooking and nutrition, environmental justice and related topics.
- Conduct outreach, including through social media, to promote opportunities at the farm, and connect with individuals and community groups to develop programs, partnerships and events.
- Coordinate monthly community kitchen dinners, oversee the onsite kitchen space and develop other cooking-related programming.
- Support land management responsibilities, such as gardening, farming and environmental stewardship, including leading small and large groups of volunteers.
- Attend staff meetings, speak publicly on behalf of Tilth Alliance, and support events and other duties related to being a member of the Tilth Alliance staff.
- Contribute to an inclusive working environment for staff, volunteers and partners and advance equity and inclusion in the organization and in community partnerships.

The job description does not constitute a written or implied contract of employment. Tilth Alliance reserves the right to revise or change job duties and responsibilities as the need arises. Requirements are representative of minimum levels of knowledge, skills, and experience required.

Desired Qualifications and Attributes:

- Passion for building a healthy and just food community.
- Strong preference for experience working with community groups in Rainier Beach.
- Experience in outreach, community engagement, and partnership development, both in-person and online.
- Experience developing, coordinating and delivering educational activities and community events.
- Background in one or more relevant topics, such as gardening, farming, environmental restoration, cooking and nutrition, environmental justice, food justice, etc.
- Experience training, coordinating, and supervising volunteers.
- Ability to speak languages other than English.
- Demonstrated ability and success working with people from a variety of racial, cultural and economic backgrounds, with various lifestyles and sexual orientations.
- Self-directed and able to work independently as well as with a team.
- Ability to work on a variety of projects that may change based on community need, funding availability and organizational priority.
- Able to work evenings and weekends.
- Proficiency in Microsoft Office applications.
- Able to transport self and outreach materials to events and partner meetings.
- Ability to lift 30 pounds.

This is a full-time, non-exempt position. The typical work week will be Tuesday-Saturday, with occasional Sundays and weeknights, and the opportunity for flexible scheduling. Benefits include medical, dental and vision insurance, a 401K (not matched), paid time-off and sick leave. This position is based at Rainier Beach Urban Farm and Wetlands in South Seattle. Hourly compensation range is \$17-21.

To Apply:

Please submit a cover letter and a copy of your resume to hr@tilthalliance.org. Applications will be reviewed as they are received, with those received by February 7, 2020 given initial preference.

Tilth Alliance is proud to be an equal opportunity workplace dedicated to cultivating a diverse and inclusive work environment. We believe that diversity is essential to achieving our mission. Tilth Alliance is an equal opportunity employer and will not discriminate against any employee or applicant on the basis of age, color, disability, gender, national origin, race, religion, sexual orientation, veteran status, or any classification protected by federal, state, or local law. Women, people of color, and individuals from under-represented communities are strongly encouraged to apply.